

Kigali, 05 JUL 2024
N° 016/11/30/PS

Dear Madam / Sir,

**INSTRUCTIONS ON THE 17th NATIONAL AGRICULTURAL SHOW TO BE HELD
FROM 31st July to 9th August 2024**

The National Agriculture Show has been held 16 times and has gradually developed into one of the largest regional agricultural fairs, especially within the East African Community. It has become highly influential in agribusiness development. Aiming to enhance business prosperity and technology transfer in agriculture, the show focuses on participation, exchange, forums, trade talks, and scientific and agricultural commercial activities. The 17th National Agricultural Show is scheduled to take place at the MULINDI Agricultural Showground in Gasabo District, Kigali City, from 31st July to 9th August 2024.

Below, we provide information, rules, and regulations for the show for your reference:

1. Theme

“Building Resilient and Sustainable Food Systems”.

2. Registration

Invitation letter and registration form can be downloaded on the websites: www.minagri.gov.rw/agrishow Filled registration form will be sent to the electronic emails: agrishow@minagri.gov.rw. For further information, please contact (250) 4127,

(+250)784010290, (+250)788640537 or (+250)788302083

3. Allowed exhibits

Agriculture and livestock’s inputs, products (primary and processed products), related materials, equipment, technologies and innovations, as well as agribusinesses and access to finance services for agriculture sector development are solely accepted in the exhibition.

4. Status of the stands.

92 Exhibition stands are already constructed. For having access to the constructed stands, the exhibitor shall pay 5000 Rwf for Rwandans and 100UD for foreigners.

For the exhibitors who don’t have access to the constructed stands, plots to construct their own stand by using tents will be availed to them by the organizing committee upon their arrival.

Exhibitors are supposed to bring their exhibits one day before the starting time.

5. Fees for exhibition stands

Each stand will be allocated to exhibitor at 100 USD for foreigners’ individual or company who are operating in Rwanda and



outside and 5 000 RWF for Rwandan exhibitors or companies. Fees mentioned above will be paid at the Account number 1000007443 of MINAGRI- RIF 2 in the National Bank of Rwanda.

The following exhibitors are exempted for registration fees:

- Sponsors;
- Exhibitors who constructed their own stands/tent;
- Exhibitors supported by MINAGRI and its institutions;
- MINAGRI and Its institutions

6. Clearing of goods, taxes and sales

Exhibitors bringing exhibits to Rwanda are recommended to observe the followings:

- Have your goods inspected as required by relevant regulations;
- Appoint a Clearing and Forwarding Agent to handle your goods from the point of origin up to Rwanda border or Kigali International Airport from where the Clearing Agent in Rwanda will take over.

Exhibits brought into Rwanda for the purpose of the show will be duty free.

Exhibitors will be allowed to sell their exhibits. Sales during the National Agrishow will be taxed in accordance with relevant laws and regulations.

7. Transportation

The cost for transportation of exhibitors from the hotels to the showground and vice versa will be supported by themselves.

8. Mounting of exhibits

Exhibitors are required to mount their exhibits one day before the opening of the exhibition.

9. Entry Fee

Entrance to the exhibition will be free of charge

10. Car park

All cars will be parked in an area designated as the car park. Cars 'owners are requested to lock their cars. Cars parked in unauthorized area will be towed away.

11. Electricity and Water

Electricity and tap water will be provided free of charge to exhibitors. Commercial packaged drinking water will be available on purchase.

12. Removal of exhibits from the showground

No exhibits will be removed from the exhibition stands before the closing day on 09th August 2024 unless permission is granted on request.

13. Refreshments

There will be refreshment and food for sale on the showground.

14. First aid

There will be a Red Cross Centre for first aid and lost children.

15. Fire precaution

No fire of any description will be allowed in the showground except those especially authorized for the official caterers and in designated cooking areas. No oil lamps are allowed and those exhibitors who wish their attendants to have light must provide them with electronic torches.



16. Security

The Ministry will provide general security but exhibitors are advised to make their own arrangements to supplement the general security provided by the Ministry, especially to lock up their vehicles, motorcycles, and have precautions for the keeping of valuables.

While the Ministry will do everything possible to safeguard the interests of exhibitors, the Ministry will not accept any responsibility for loss, theft or damage of exhibits or other belongings.



Dr. Olivier KAMANA
Permanent Secretary.



Exhibitors are requested to take insurance coverage for their exhibits for the show period.

17. Disposal of rubbish

Rubbish and all forms of garbage will be disposed of in designated dumping places.

18. Daily opening and closing time

The exhibition will open daily from 7.00 a.m. and close at 7.00 p.m. No exhibition activities are allowed at night.