



11 MAY 2023
Kigali,.....
N° 0891.11.30/PS

Dear Madam / Sir,

**INSTRUCTIONS ON THE 16th NATIONAL AGRICULTURAL SHOW TO BE HELD
FROM 20th to 29th JULY 2023 IN KIGALI**

The National Agriculture Show has been held for 15 times and gradually developed into one of the largest regional agricultural fairs especially in East African Community, and of a great influence in agribusiness development. The 16th National Agricultural Show is planned to be held at MULINDI Agricultural Show ground, in Gasabo District, Kigali City from 20th to 29th July 2023. The event aims to prosper and flourish business and technology transfer in agriculture through exchange of knowledge and vital agribusiness information, trade talks, scientific and commercial exchange activities.

We provide here below essential information, rules and regulations of the show for your reference:

1. Theme

“Transforming Agriculture into a Resilient and Competitive Sector through Technology, Innovation and Investment”.

2. Registration

Invitation letter and registration form can be downloaded on the websites: www.amis.minagri.gov.rw and www.minagri.gov.rw. Filled registration form will be sent to the Directorate General in charge of Agriculture Modernization in

the Ministry of Agriculture and Animal Resources, electronically, email: agrimostaff@minagri.gov.rw. For further information please contact (250) 4127, (+250)784010290, (+250)788640537 or (+250)788302083.

3. Allowed Products in the exhibition

Agriculture and livestock's inputs, products (primary and processed products), materials and equipment as well as agribusinesses and technologies used to improve food security are solely accepted in the exhibition.

4. Status of the stands.

92 Exhibition stands are already constructed. For the exhibitors who don't have access to the constructed stands, plots to construct their own stand by using tent will be availed to them by the organizing committee upon their arrival.

Exhibitors are supposed to bring their materials or goods one day before the starting time.

5. Fees for exhibition stands

Each stand will be allocated to exhibitor at 100 USD for foreigners' individual or company operating in Rwanda and outside and 5 000 RWF for Rwandan exhibitors or companies. Fees mentioned above will be



paid at the Account number 1000007443 of MINAGRI- RIF 2 in the National Bank of Rwanda.

The following exhibitors are exempted for registration fees:

- Sponsors;
- Exhibitors who constructed their own stands/tent;
- Exhibitors supported by MINAGRI and its institutions;
- MINAGRI and Its institutions

6. Clearing of goods

Exhibitors bringing exhibits to Rwanda are advised to observe the followings:

- Have your goods inspected
- Appoint a Clearing and Forwarding Agent to handle your goods from the point of origin up to Rwanda border or Kigali International Airport from where the Clearing Agent in Rwanda will take over.

7. Customs Duty

Exhibits brought into Rwanda for the purpose of the show will be duty free.

8. Transportation

The cost for transportation of exhibitors from the hotels to the showground and vice versa will be supported by themselves.

9. Mounting of exhibits

Exhibitors are required to mount their exhibits one day before the opening of the exhibition.

10. Sale of exhibits

Exhibitors will be allowed to sale their exhibits. Sales during the National

Agrishow will be taxed in accordance with relevant laws and regulations.

11. Entry Fee

Entrance to the exhibition will be free of charge

12. Car park

All cars will be parked in an area designated as the car park. Cars owners are requested to lock their cars. Cars parked in unauthorized area will be towed away.

13. Electricity and Water

Electricity and water will be provided free of charge to exhibitors who will need it. Commercial packaged drinking water will be available on purchase.

14. Removal of exhibits from the showground

No exhibits will be removed from the exhibition stands before the closing day on 29th July 2023 unless permission is granted on request

15. Refreshments

There will be refreshment and food for sale in the showground

16. First aid

There will be a Red Cross Centre for first aid and lost children

17. Fire precaution

No fire of any description will be allowed in the showground except those especially authorized for the official caters and in cooking areas. No oil lamps are allowed and those exhibitors who wish their attendants



to have light must provide them with electronic torches

18. Security

The Ministry will provide general security but exhibitors are advised to make their own arrangements to supplement the general security provided by the Ministry, especially to lock up their vehicles, motorcycles.

19. Loss, theft or damage of exhibits

While the Ministry desires to do everything possible to safeguard the interests of exhibitors, the Ministry will not accept any responsibility for loss, theft or damage of exhibits.

20. Insurance

Exhibitors are advised to take insurance coverage for their exhibits for the show period.

21. Disposal of rubbish

Rubbish and all forms of garbage will be disposed of designated dumping place.

22. Opening and closing time

The exhibition will open daily from 7.00 a.m. and close at 7.00 p.m.

23. Night time

No exhibition activities are allowed at night

Done at Kigali on 11/05/2023



Dr. KAMANA Olivier
Permanent Secretary.